

Minutes

**ASHRAE College of Fellows Meeting
Sunday, February 2, 2020, 10:00 AM – 12:00 PM
Orlando, FL**

1. Call to order – Introductions – Branson

- a. *“Commitment to the ASHRAE Code of Ethics – In this and all other ASHRAE meetings, we will act with honesty, fairness, courtesy, competence, integrity and respect for others, and we shall avoid all real or perceived conflicts of interests. (See full Code of Ethics: <https://www.ashrae.org/about-ashrae/ashrae-code-of-ethics>.)”*

Branson called the meeting to order at 10 AM and read the commitment to the Code of Ethics.

2. Attendance sign-in

Branson asked everyone to introduce themselves and sign the sign-in sheet.

Fellows Present:

Dave Branson, President
Don Colliver, Vice Chair
Dennis Knight,
Secretary/Treasurer
Jim Bushnell
Samir Traboulsi
Gian Modgil
Uma Shanker
Dan Doyle
Marija Todorovic
Ken Cooper
Larry Spielvogel
Phillip Trafton
Charles Henck
Dusan Petras
Apichit L.Pongpana
Mick Schwedler
Mohammad Tassi
Dru Crawley
Ross Montgomery
Jim Vallort

S.A. Sherif
David Claridge
Mike Pouchak
Mike Talbot
Mike Scofield
Fabio Clavijo
Shaun Nienhueser
Katherine Hammack
Bill Harrison
Barney Burroughs
Yogi Goswami
Jaap Hogeling
Essam Khalil
Pankaj Dharkar
Chuck Gulledge
Tom Phoenix
Bratislav Blagojevic
Ioan Silviu Dobosi
Tom Lawrence
Farooq Mehboob
Krishnan Gowri

Guests:

Pratik Deokar
Vanessa Friedberg
Jessica Errett
Madison Schultz

Shona O’Dea
Alexis Gagnon
Rachel Romero
Ralph Kison

3. Review and approval of the Agenda

No changes or additions.

4. Approval of the Minutes from Kansas City, June 2019 *

After reviewing,

Hammock moved and Cooper moved,

1) That the minutes from the Annual Meeting in Kansas City in June 2019 be approved.

26-0-0

MOTION PASSED

5. Treasurer/Secretary's Report – Knight *

Knight reviewed the Fellow financials. He mentioned that the Fellows are currently sponsoring three travel awards.

6. Staff Liaison Report – Gotzmer *

Gotzmer reported that solicitations will begin in the Spring.

Hammock requested a historical report of all Fellows.

AI(1)

7. Continuing Business

a. Travel Awards

There are three travel awards available and one awardee is present. There were several questions about the requirements for travel awards.

An ad hoc was formed to discuss the number of awardees, qualifications, and commitments to the needs of travel awards.

The chair for this ad hoc will be Tom Lawrence.

Fabio Clavijo, Phil Trafton, Marija Todorovic, Mike Pouchak, and Pankaj Dharkar will participate in this ad hoc.

Gotzmer will send Lawrence the current travel award requirements.

AI(2)

Knight added that there is a need for a commitment from Fellows to review nominations and a commitment for mentors.

b. Interface with YEA

YEA is coming to ask for 10 Fellows to attend the workshop tomorrow. They would also like the Fellows to commit \$2,000 to this program.

c. Web-Based Interim Meetings

Branson said the web-based meetings occur between in-person meetings. There has been good attendance and allows for participation by Fellows that cannot travel to meetings.

d. Supporting ASHRAE – Branson

1. Working with the LMC

Cooper talked about the crossover of support for the new building between the COF and LMC because of their purposes being similar. He mentioned both groups desire to enhance the resources available for educational purposes.

After some discussion,

Knight moved, Claridge seconded,

2) That the COF commit up to \$25,000 to match and combine with LMC to support the new building.

Through the discussion there was an amended motion.

Colliver moved, Claridge seconded,

2a Amended Motion) That the College of Fellows will give \$25,000 to support the new building without regard to what the Life Members Club is doing to support the building campaign.

24-2-0

MOTION PASSED

Background:

After a brief discussion about whether the Fellows should match the Life Members Club's commitment to supporting the new building at \$25,000, Colliver felt it was important to clarify that these funds would be donated regardless of the LMC support.

Fiscal Impact:

\$25,000

Cooper opposed because he wants the LMC to remain involved with the COF to increase opportunity.

Knight moved, Cooper seconded,

4) That the College of Fellows work with the Life Members Club to find ways to support the new building jointly.

26-0-0

MOTION PASSED

As Knight originally mentioned, there was some discussion about moving money from the cash available in the endowed fund to the COF endowed fund so it can grow faster.

Claridge moved, Colliver seconded,

5) That the COF move \$25,000 from the \$71,000 of cash in the Foundation into their endowed fund principal.

26-0-0

MOTION PASSED

2. Review Handbook Chapters

Branson mentioned that it was brought to his attention that Fellows should help with reviewing of the Handbooks.

Marija Todorovic mentioned that she would volunteer to review all sections of the Handbook.

Per Cooper's suggestion, Branson said he would create an e-mail to all Fellows asking them if they would like to review the Handbook. Gotzmer will send when it is ready.

AI(3)

8. Subcommittee Reports

a. Mentoring

Nothing to report.

b. Program

Branson announced how the debate works and encouraged Fellows to attend. .

c. Development Committee

Colliver updated the Fellows on the building campaign.

9. New Business

Visitors from YEA spoke about the mentoring program, asked for volunteers, and requested \$2,500 instead of \$2,000 in support from the COF.

Colliver spoke to sponsoring the mentor/mentee program and said enhancing that would be more bang for buck than travel award program.

Claridge encouraged initiatives within universities.

Trafton would like to see a paragraph in solicitations about young engineers and supporting those programs.

10. Adjournment

The College of Fellows meeting was adjourned at 11:55 AM.